



# RESERVATION REQUEST SHEET

RESERVATIONS MUST BE MADE A *MINIMUM OF 7 WORKING DAYS IN ADVANCE.*

Today's Date: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Park Requested: (Please circle)	Safrit Park Softball #1	Safrit Park Softball #2	Safrit Soccer	Bakers Creek Softball
	KMS softball	KMS baseball	KMS football/soccer	

Days/Dates(s)  
Requested: \_\_\_\_\_

Times Requested: \_\_\_\_\_

Please circle for who/what the requested fields will be used:

Adult	Youth	Game	Practice
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Sports/Activities: \_\_\_\_\_

In case of schedule conflicts, the department reserves the right to make necessary adjustments.

The undersigned permit holder understands and acknowledges that the granting of this reservation shall in no way hold the City of Kannapolis liable for accidents which may occur in connection with its use, and in consideration of the City granting this permit, the undersigned permit holder, intending to be legally bound, hereby releases and waives any and all rights, claims, or causes of action it may have against the City of Kannapolis, its officers and employees for personal injury, death or other damages that may result from the granting of this permit. Further, the undersigned permit holder agrees to save and hold harmless the City from any and all claims or suits alleging personal injury, loss, and/or property damages on account of or connected with the granting of this permit. **(Please attach a Certificate of Insurance with reservation sheet).** Undersigned also agrees that all damage and litter that may be left or caused by use of said field shall be the sole responsibility of undersigned. Furthermore, undersigned agrees to pay all cost associated with any damages or litter that must be removed and repaired by City. No Group or Organization will be allowed to charge admission fee for use of the facility without prior approval by the Parks and Recreation Commission. All reservation fees and charges must be paid at least three days in advance for requests. Undersigned further agrees to abide by all park rules and policies.

\_\_\_\_\_  
Signature of Authorized Representative of Organization

Please return form to 700 West C St., Kannapolis, NC 28081.

Phone: 704-920-4343

Revised: 01.07.08



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The City of Kannapolis will make every effort available to insure that the City playing fields and facilities are used equitably among all its residents. However, priority will be given in the following order:

- 1) Kannapolis Parks and Recreation programming and special events
- 2) Reservation forms submitted for Spring 2008 season
  - a) Youth oriented programs
    1. tournament play
    2. scheduled games
    3. practice games
  - b) Adult oriented programs (non-parks and recreation sponsored)
    1. tournament play
    2. scheduled games
    3. practice games
- 3) After February 15, 2008, First Come - First Serve.

**\*VIOLATION OF ANY PARK RULE WILL RESULT IN  
TERMINATION OF RESERVATIONS\***

**Please see field reservation fee structure; fees must be paid in advance of usage dates, unless other  
arrangements have been made.**